

COMMISSION MEETING MINUTES  
November 1, 2005

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on November 1, 2005 for a telecommunication commission meeting. Members present were Commissioner Dannie R. McConkie, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May. Commissioner Carol R. Page joined the meeting by telecommunication.

Commissioner  
McConkie to  
Conduct

Commissioner Page called the meeting to order and asked Commissioner McConkie to conduct the meeting.

Public Hearing  
for CDBG  
Program

Commissioner McConkie opened the public hearing for the CDBG program and stated that the hearing is being called to consider potential projects for which funding may be applied under the 2006-2007 Community Development Block Grant Program.

Presentation of  
CDBG  
Guidelines and  
Entities That  
Intent to Apply  
for Funds

Barry Burton, Davis County Community and Economic Development, explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Wasatch Front Regional Council, of which Davis County is a member, is expecting to receive approximately \$780,000.00 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Guide and interested persons can review it at any time. Barry Burton read several of the eligible activities that could qualify such as construction of public works and facilities, acquisition of real property, provision of public services such as food banks or homeless shelters. Also eligible are loan programs for private businesses which would then hire low income persons and the program can also pay for housing rehabilitation for low income homeowners or for persons owning rental housing for lower income persons. Barry Burton indicated that for the 2005-2006 Davis County has received \$976,305.00. Commissioner McConkie asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name. The following spoke:

Richard Connelly, Davis County Aging Services Director: The request is for \$63,000 for the purchase of three new vans for the meals on wheels programs. In 2004 over 65,589 meals were provided and in 2005 that number will be exceeded.

Franciska Meacham, Davis Applied Technology College: The request is for \$150,000 to complete an additional 6,000 sq. ft. design built of the Entrepreneurship Center at the campus. The purpose of the center is to enhance support for entrepreneurial efforts within the Davis Applied Technology College region.

Sharon Anderson, Family Connection Center Executive Director and Danielle Falcione, MS outreach Director: The request is for \$103,656 for the following operations within the Center, (1.) \$50,000 for the Bountiful Crisis Respite Nursery Service, (2.) \$15,000 for emergency motel voucher stays for up to two weeks, and (3.) staffing for a thrift store.

Celeste Eggert, The Road Home of Salt Lake City: The request is for \$10,000 to support shelter nights of care. They provide service to counties along the Wasatch Front. They provide approximately 450 beds nightly and during the months of November through April it will increase to 800 with the opening of the emergency shelter. They also work to place individuals into housing.

Kay Card, Safe Harbor Executive Director: The request is for \$45,000 to revitalize and do improvements to the kitchen. The clients at the home are preparing 2500 to 3000 meals a month. The facility provides 7000 nights of shelter for domestic violence victims. The mothers are encouraged to prepare their own meals for their families. The facility has received \$30,000 seed money for the project.

Seth Butterfield, Affordable Land Lease Homes: The request is for \$125,000 to purchase two building lots. The organization has not applied before. They purchase land, build a home, sell it to a family based on their income and retain the ownership of the land. Over the course of time 20 families have been helped through this building/ownership program.

Public Hearing Closed

Barry Burton stated that the pre-application from the agencies will be due in December. The second CDBG hearing will be held in February or March. Layton City and Clearfield City have their own entitlement. No low or moderate income families will be displaced. The LMI will receive 100% of funds. The CDBG committee as appointed by COG have established the rating and ranking for the applications. Commissioner McConkie stated the hearing was closed.

Quit Claim Deed #2005-331 Correction to a Property Description for Conveyance to Trustees of the Irene B. Olsen Family Trust

Kent Sulser, Davis County Community and Economic Development, presented quitclaim deed #2005-331. A property description as recorded in 1925 Book 1-D Page 502 for a sell of a piece of property and in 1940 sold and recorded in Book 1R at Page 259 which description overlapped with the Davis County description because of Davis County’s erroneous tie to the Point of Beginning is being quit claimed to Irene B. Olsen and Donald Lee Mayfield, as Trustees of the Irene B. Olsen Family Trust as described in the document. Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant of Lien #2005-332 with Kent K. and Jannilyn D. Nelson for Improvements of Curb, Gutter and Sidewalk

Barry Burton, Davis County Community and Economic Development, presented an Improvement Agreement and Grant of Lien #2005-332 with Kent K. and Jannilyn D. Nelson. They are the owners of certain real property abutting Mutton Hollow Road located at 1074 Mutton Hollow Road, Kaysville. It is to require improvements of curb, gutter and sidewalk as described in the Davis County Subdivision Ordinance. Commissioner Hansen made a motion to approve. Commissioner Page seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

State Dept of Human Service Extended Appreciation for Maureen Womack of DBH for Assistance at Camp Williams with the Hurricane Katrina Evacuees

The following individuals came to speak: Lisa Michelle Church, Utah State Department of Human Services Director; Marie Christmas, Utah State Department of Human Service, Deputy Director; and Mark Ward, Deputy Director of the Utah State Department of Human Service. They asked if Maureen Womack, Davis Behavioral Health CEO, would join them. The individuals wanted to extended thanks and acknowledgement of Maureen’s assistance to them when the initial 600 refugees from Hurricane Katrina were brought to Camp Williams. Maureen was contacted and arrived at the center on Saturday and never went home the whole weekend. Maureen helped assess the needs and assisted with the set up of the entire mental health clinic. Utah State Department of Human Services wanted to congratulate her and Davis County for the great partnership.

Agreement #2005-333 Clark Water Company to Grant Permission for a Diversion Structure

Tom Smith, Davis County Public Works Director, presented agreement #2005-333 with Clark Water Company. Davis County has been given permission to replace a diversion structure. It is a payable in the amount of \$2,688.00. The cost is for legal fees and professional appraisal of the proposal. Commissioner Hansen made a motion to approve. Commissioner Page seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-334 Weber Human Services to Provide Senior Companion Service to Davis County Aging Services

Richard Connelly, Davis County Aging Services Director, presented agreement #2005-334 with Weber Human Services. It is an accounts payable in the amount of \$10,000.00 for the year 2005. Weber Human Services provides Senior Companion positions to Davis County Aging Services. There is an opt out clause for the year 2006 if revenues are not received to offset the expenditures. A letter of cancellation for the year 2006 will be prepared before year end. Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-335 UT Dept of Health Bioterrorism Funding

Lewis Garrett, Davis County Health Director, presented agreement #2005-335 with Utah Department of Health. The contract provides funding for our services for anti-bioterrorism. It is a receivable in the

amount of \$307,797.00. Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-336  
Educators  
Health Care for  
Davis County  
to Submit  
Billings for  
Services

Lewis Garrett presented agreement #2005-336 with Educators Health Care. The agreement allows Davis County Health Department to provide covered services to Educators Health Care Plan participants and to submit billing for services rendered. Commissioner Hansen made a motion to approve. Commissioner Page seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant  
Application  
#2005-337 UT  
Div. Of Emerg.  
Serv. For a  
Planning Grant

Brian Law and Sue Campbell, Davis County Sheriff’s Office Emergency Services Coordinators, presented grant application #2005-337 to the State Division of Emergency Services & Homeland Security. The Hazardous Materials Emergency Planning Grant Application is for the Davis County Local Emergency Planning Committee (LEPC). The local match is from salaries paid to the Emergency Services Coordinator. The request is in the amount of \$2,500.00. Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-338  
Bullock Smith  
& Partners to  
Develop a Fair  
Park Master  
Plan

Dave Hansen, Davis County Fair Park Director presented agreement #2005-338 with Bullock Smith and Partners. The architectural firm will provide information to help the Fair Park develop a master plan. It is a payable in the amount of \$2,771.10. Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution  
#2005-339 to  
Appoint Steve  
Baker as  
Representative  
at Membership  
Meeting

Resolution #2005-339 for appointment of a Davis County representative and an alternate representative for the Utah Counties Insurance Pool Annual Membership Meeting was presented. The names for approval were Steve Baker, Personnel Director, and as an alternate Commissioner Dannie McConkie. Commissioner Hansen made a motion to approve. Commissioner Page seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Presentation of  
the 2006  
Calendar Year

Steve Rawlings, Davis County Clerk/Auditor, stated that the tentative budget for 2006 Calendar Year has been prepared. The Utah Code requires the presentation of a tentative budget on or before November 1. The budget committee for Davis County who has worked diligently on this budget are: Commissioner Carol Page, Commissioner Dannie McConkie, Commissioner Alan Hansen, Steve Rawlings, Clerk/Auditor, Jonathan Lee, Chief Deputy of Finance, Carl Allen, Chief Deputy of Administration, Steve Baker, Personnel Director, and Mark Langston, Information Systems Director.

Total Davis County Budgets 2006:

	Projected Beginning Fund Balances	Revenues	Expenditures	Projected Ending Fund Balances
General Fund	\$5,799,083	\$43,766,570	\$40,892,544	\$5,806,259
Other Funds	\$27,097,460	\$28,994,942	\$48,912,487	\$10,046,765
TOTAL	<u>\$32,896,543</u>	<u>\$72,761,512</u>	<u>\$89,805,031</u>	<u>\$15,853,024</u>

Steve Rawlings thanked the budget committee and Administrative Officers for their efforts and time in assisting with the budgets to this point. The refining of the budget will be ongoing during November. The COLA being proposed and employee benefits will be discussed tomorrow at Administrative Officers Meeting. There will be no tax increase for 2006. All departments are being encouraged to keep their operating budgets

at the same level as in 2005. The budget will be available for public inspection on December 1. The public hearing will be held December 15 at 6:30 p.m. in room 230.

Commissioner Page made a motion to tentatively adopt the tentative budget. Commissioner Hansen seconded the motion. All voted aye.

Commissioner Hansen made a motion to convene as the Board of Equalization. Commissioner Page seconded the motion. All voted aye.

Commissioner Hansen made a motion to approve the property tax register as presented.

Commissioner Page seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Steve Rawlings, Davis County Clerk/Auditor, stated that 838 equalization applications have been submitted. Included the ones on the register today 526 have been processed.

Commissioner Hansen made a motion to reconvene the regularly scheduled commission meeting.

Commissioner Page seconded the motion. All voted aye.

Commissioner Page made a motion to approve the commission meeting minutes of October 25.

Commissioner Hansen seconded the motion. All voted aye.

A personal property tax register as prepared by the Davis County Assessor was presented.

Commissioner Hansen made a motion to approve. Commissioner Page seconded the motion. All voted aye.

A personnel register was presented. Commissioner Page made a motion to approve. Commissioner

Hansen seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were presented.

Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Three agreements were presented for companies to purchase tax parcel ownership plats for Davis County for a cost of \$200.00 and to receive quarterly updates at \$25.00 each:

Agreement #2005-340	JUB Engineers, Inc.
Agreement #2005-341	Steve Hales
Agreement #2005-342	South Davis Sewer Improvement District

Commissioner Page made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner McConkie stated that the Legacy Settlement Agreement is going the right direction and November 9 will be the day the Legislature will vote to accept or reject.

Meeting adjourned.

Property Tax  
Register  
Approved

Commission  
Minutes  
Approved

Personal  
Property Tax  
Register  
Approved

Personnel  
Register  
Approved

Check  
Registers  
Approved

Agreements  
#2005-340 -  
#2005-342 for  
Companies to  
Purchase Tax  
Parcel  
Ownership  
Plats

Legacy  
Highway  
Update